



Position Vacant

MSF Sugar Pty Ltd is an integrated grower, processor, marketer and exporter of raw sugar. We are Australia's largest sugarcane farmer, second largest raw sugar exporter and third largest miller. MSF Sugar has a 124 year heritage in Australia and a future which centres on being an efficient, reliable, high quality supplier of sugar to international markets.

Senior Financial Accountant ***Gordonvale***

Applications are invited for the position of Senior Financial Accountant to join the MSF Sugar team.

This is a permanent fulltime position, located at our Corporate Office in Gordonvale, which is approximately 20km south of Cairns.

Reporting to the Group Finance Manager, you will hold a key role in the Corporate Compliance and Reporting Team. The role will be responsible for assisting in preparation of tax related and financial reporting for the group, external audits, end of month reconciliation and management reporting including budgeting and forecasting. The role requires a person who is technically knowledgeable in both Australian Accounting Standards and Taxation Laws.

This role would suit a professional with a strong analytical mind, advanced written and verbal communication skills, advance financial modelling skills and a self-starter. The successful candidate will need a minimum of five (5) years' post qualification (CA/CPA/CIMA) experience within a medium to large scale commercial organisation in a role of corporate accountant, or from audit/taxation experience from mid-tier/Big 4 accounting firm.

MSF Sugar offers a supportive and positive team environment. This is an exciting opportunity to be part of a major player in Australian agribusiness.

Applicants will be required to undergo pre-employment drug and alcohol testing, and some positions may also require a medical assessment.

Further information can be found on our website or by contacting:

Valerie Valdez – Group Finance Manager

Phone: 0429 849 167

Email: valerievaldez@msfsugar.com.au

To apply, click 'Apply for this job' via Seek.

Applications close on **4th December 2019**.



Position Description

Position Title:	Senior Financial Accountant
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POSITION AUTHORISATION

Incumbent:	 (Signature) (Date)
Prepared By:	Group Finance Manager (Signature) (Date)
Approved By:	Chief Financial Officer (Signature) (Date)

POSITION DEMOGRAPHICS

Business Group / Division:	Corporate – Finance
Reports Directly To:	Group Finance Manager
Reports Indirectly To:	Chief Financial Officer
Subordinates:	Trainee / Graduate Accountants
Team Membership:	Compliance Team
Work Site:	Corporate Office
Job Status:	Permanent – Fulltime
Qualifications / Experience:	<ul style="list-style-type: none">• Bachelor of Business / Commerce (Accounting)• CPA/CA• Taxation and Compliance experience

POSITION PURPOSE

The role of the Financial Accountant is to manage tax and statutory reporting compliance to support the business operations based in Far North Queensland. This role is integral in allowing a working link between the northern business operations and the finance team of MSF Sugar Limited to achieve overall company accounting objectives.

The Financial Accountant’s primary function is to:

- Provide effective accounting support to the business operations based in Far North Queensland and Maryborough;
- Responsible for the integrity of the financial data for all operations for consolidation and external audit;
- Assist (and substitute for when required) the Chief Accountant with the preparation of statutory reporting in compliance with the accounting standards;
- Ensure compliance with applicable legislation as it applies to company financial functions; and



Position Description

- Assist with improvements to company management reporting and budgeting.

AUTHORITY TO ACT

In accordance with the company Delegations of Authority policy.

KEY RELATIONSHIPS **(Internal & External)**

The key relationship will be with the following:

- Compliance Team
- Management Accountants / Business Analysts
- Business Improvement Manager
- Shared Services Team
- Business Unit Managers

Additional relationships:

- External Auditors
- Internal Auditors
- External Tax Advisors

KEY RESULT AREAS

Areas	Elements
Financial Reporting	<ul style="list-style-type: none"> • Coordinate the management and statutory reporting for MSF Marketing Pty Ltd and Shared Pool, including forecasting, and budgeting and audit if Shared Pool. • Preparation of monthly journals and reconciliations for consolidation for the group's monthly financial reports. • Assist (and substitute for when required) the Chief Accountant with the preparation of quarterly and annual statutory accounts in compliance with the accounting standards. • Assist (and substitute for when required) the Chief Accountant with Monthly reporting on consolidated Income statement, balance sheet and cash flow. • Prepare the consolidated variance reports for the MPAH group reporting. • Maintenance of reporting periods, balance sheet trends, stock and financial controls monitoring.
External Auditor	<ul style="list-style-type: none"> • Liaise with external auditors, and the finance team to ensure company compliance with all statutory requirements.
Disbursements	<ul style="list-style-type: none"> • Provide internal audit and authorisation of company EFT and cheque disbursements.
Grower Loans	<ul style="list-style-type: none"> • Monitor and maintain the Grower Loans for the MSF Group including reconciliation and sending out loan statements.
General	<ul style="list-style-type: none"> • Assist with Group Insurance renewals/claims and adhoc projects.

Position Description

SKILL REQUIREMENT

Areas	Elements
Enabling Skills	<ul style="list-style-type: none"> • University Degree • Post Graduate Diploma – CA/CPA
Organisational Skills	<ul style="list-style-type: none"> • Application of policy and procedures • Record keeping – archiving • Communication – logs, forms, memos, emails, reports, telephone • Auditing
Essential Skills	<ul style="list-style-type: none"> • Keyboard skills • Microsoft Word, Excel and Outlook operation • Basic reporting writing • Problem solving – investigation, analysis and decisiveness • Compliance with legislation – policies and procedures • Planning – prioritising
Desirable Skills	<ul style="list-style-type: none"> • Ability to enlist co-operation • Ability to explain accounting and taxation concepts • Self-organised • Reliability
Personal Traits	<ul style="list-style-type: none"> • Self-motivated • Takes initiative • Precise – detail oriented • Helpful • Willing to share knowledge

GENERAL

This document outlines the unique characteristics of this position as a guide to role, scope and responsibilities of the position and skills required of the position incumbent.

In addition to these responsibilities the incumbent is an employee of MSF Sugar and as such is accountable to the code of employee behaviour (Code of Conduct) defined by management and related to the company ten overarching policy statements.

Furthermore the incumbent's role is not limited to the areas defined but subject to the organization's needs, may be varied from time to time consistent with the incumbent's training and skills.

Finally, this document serves primarily to make clear to the incumbent the areas of organization activity for which the incumbent has sole or team member responsibility. Standards within which tasks are to be performed, performance is measured and targets are set for improvement will be covered under performance review and continuous improvement processes.