

## **JOB SUMMARY**

# Weighbridge Clerk

#### Sugar Industry Classification:

Up to Level 5 (depending on experience and training)

### **Position Purpose**

This position reports to the Shift Supervisor and is responsible for achieving optimum operation of the Cane Receivals and Tippler areas, and the accurate weighing of bins and recording of necessary data.

Duties of this position include, but are not limited to:

- Controlling the movement of locomotives in the full and empty bin yards.
- Bringing in full lines at the appropriate times in a way that does not hinder full bin throughput.
- Ensure that bins are weighed and all necessary data recorded accurately.
- Controlling the empty lines to ensure the optimum numbers of bins are placed on each line in a way that does not hinder operation.
- Cleaning of tippler and cane receivals area during stoppages.

#### Qualifications / Licences / Tickets Essential:

• Current Driver's Licence

Desirable:

- Confined Space
- Forklift Code LF
- Skid Steer

### Training

Satisfactory completion of internal on-the-job training in Weighbridge operations.

#### **Physical Requirements**

- Ability to perform work while wearing appropriate PPE (e.g. long clothing, hearing and eye protection, etc.)
- Ability to work in a hot, moist environment.
- Ability to perform work in a standing position for long periods in a vibrating environment.
- Ability to walk and climb stairs regularly as well as the ability to bend and work with back hunched for short periods.
- Ability to lift and carry loads in accordance with the Manual Tasks Advisory Standard 2000.
- Hearing ability to hear and differentiate radio and phone communications and alarms in a noisy environment.
- Eyesight ability to satisfy the vision requirements for a Qld Driver's Licence.

# Other Criteria

## Essential:

- Safety focused
- Ability to work a continuous shift roster
- Strong communication and interpersonal skills
- Self-motivated
- Ability to work in a team environment
- Basic computer skills required to use computer based control system
- Ability to train other personnel

#### Desirable:

- Experience in the sugar industry
- Previous experience with operating plant or part of a process